



## **VINTAGE HOTELS SUMMER EMPLOYMENT OPPORTUNITIES**

Thank you for considering an employment opportunity at Vintage Hotels. As one of our team members put it “we have a great working environment from the dynamics of our guests to the team we work with”. Our 2010 recruitment season has commenced and we are accepting resumes for the following positions:

### **Housekeeping Department**

**Room Attendant:** Ensures Guest rooms are cleaned thoroughly according to Vintage Hotels’ standards. The Guest room cleaning includes the bathroom, bedroom, vacuuming, dusting, and other duties as assigned. Previous cleaning experience is considered an asset.

**Turndown Attendant:** Clean and turndown Guest rooms in the evening as assigned by the housekeeping supervisor. Other duties may call for training new Turndown Attendants when required. Previous cleaning experience is considered an asset.

### **Kitchen**

**Steward:** Ensures that food and beverage outlets have a sufficient supply of dishes, cutlery, utensils, and cookware by performing the cleaning of these supplies in a timely and efficient manner. Previous experience in a kitchen environment is considered an asset.

**Kitchen Prep:** Assists in the preparation of food by cutting, chopping and mixing for the preliminary stages of cooking. At least one (1) year of experience in a kitchen or similar environment is required.

**Apprentice Cook:** Prepares and cooks food for the designated food and beverage outlets, including buffet and a la carte for the restaurant and lounge, for special occasions, conferences and other functions in a manner consistent with a superior dining facility. At least three (3) years of experience plus at least one (1) year of theoretical training.

**Cook 1:** Ensures that all food requests are prepared in a manner consistent with a Four Diamond establishment by assisting in and overseeing the cooking process. This role is for an experienced cook who has the ability to maintain high standards of cleanliness and quality standards for all items, including those of other kitchen team members such as Kitchen Preps and Apprentice Cooks. At least three (3) years of experience and Red Seal Certified.

### **Laundry**

**Laundry Attendant:** Ensures that laundry is cleaned and maintained in a manner consistent with a superior quality hotel. The ability to work independently is required, previous experience is considered an asset.

**Laundry Washer/Driver:** Responsible for the transportation of all laundry washed internally as well as ensuring laundry is cleaned and maintained in a manner consistent with a superior quality hotel. At least one (1) year of experience in a Housekeeping/Laundry Department is required as well as a valid Driver's License and a clean Driver's Abstract.

### **Front Office**

**Guest Service Agent:** Assists guests with room check-in/out, information and other related duties in a prompt, courteous and professional manner consistent with a superior quality hotel operation. A minimum of Grade 12 education or equivalent and tourism/hospitality courses at college/university is considered an asset. At least two (2) years of front office experience or related college courses is required.

**Bellperson:** Assists guests by welcoming them to the hotel, assisting them with luggage, opening and closing doors for guests and assisting with room deliveries. Ensures all guests receive prompt and efficient service by anticipating guest's needs and requests. Previous experience in a hotel setting and general knowledge of hotel equipment is considered an asset. A valid Driver's License and a clean Driver's Abstract are required.

### **Food and Beverage Department**

**Server (Lounge and/or Banquet):** Ensures that all Guests are served in a timely and professional manner. Previous serving experience and a Smart Serve Certification is required.

**Busser:** Ensures that the table and serving areas within the designated food and beverage outlet are cleaned and maintained on an ongoing basis throughout each shift. At least two (2) years bussing experience is required.

**Host/ess:** Ensures Guests are greeted and seated in a timely and professional manner. Additional responsibilities including making dinner reservations, and assisting the service team during peak times. At least one (1) year of experience in a fine dining establishment is required.

**Room Service:** To deliver and retrieve room service orders to guestrooms in a timely, professional and courteous manner. A minimum of two (2) years of experience is required.

**Porter:** Ensures that all food and beverage related facilities are set up, disassembled and/or maintained as per the standard operating guidelines for events such as conferences, meeting and special occasions. At least six (6) months of previous experience in a similar position is required.

## Spa Department

**Spa Concierge:** To welcome and greet clients, service their wishes and administer required documentation to spa appointments and facility. This is done with the utmost professionalism and friendliness and in an efficient manner consistent with the operation of a first class spa treatment facility. Previous experience in a Spa environment is considered an asset.

**Spa Cleaner:** To provide an immaculately clean and tidy environment for all Spa visitors and Team Members. Previous cleaning experience is considered an asset.

**Nail Technician:** To provide high quality spa services, including manicures and pedicures in a friendly and professional manner, consistent with the operation of a first class spa treatment facility. An Aesthetics diploma or working towards is required.

### Benefits of Becoming Part of the Vintage Hotels Team:

- We offer Competitive Pay and Benefits
- You will have the opportunity to earn a seasonal bonus
- We provide many fun Summer Activities with the Vintage Hotels Team
- You will be entitled to discounts at Vintage Hotels facilities
- We offer a Team Member meal at no charge each day

Apply today to work amongst a team of exceptional individuals who deliver exceptional experiences. Qualified candidates are invited to submit their resume to [hr@vintage-hotels.com](mailto:hr@vintage-hotels.com), by fax at (905)468-4482 or in person at 526 Regent Street, Niagara-on-the-Lake, directly across the street from the Pillar and Post. We look forward to hearing from you.

Vintage Hotels is comprised of the Pillar and Post, Queen's Landing, Prince of Wales and Moffat Inn located in the heart of wine country, Niagara-on-the-Lake. In December of 2008, Vintage Hotels welcomed the Millcroft Inn and Spa as the newest addition to the group. For further information, please refer to our website – [www.vintage-hotels.com](http://www.vintage-hotels.com).

